Henry County Road Department

1023 County Road 53 Abbeville, AL 36310 Phone: (334) 585-2955 or (334) 585-2955
Email: workorders@henrycountyal.net Monday - Thursday 6:00am - 4:30pm

Agricultural Driveway Instruction Sheet

Keep For Your Records

1. FLAG SITE

2. Complete application, notorize agriculture agreement and return (3 pages) to the Henry County Road Department.

***The Henry County Road Department does have notary services avaliable at our office, at no charge to you, for this process. Please call the office to verify availability of notaries before stopping by.**

APPLICATIONS WILL NOT BE PROCESSED IF MISSING ANY OF THE FOLLOWING:

***Site has not been marked AND box is not checked on application**

***Application is not signed AND has not been witnessed**

***Applications missing parcel number**

***Agricultural agreement is not received with application**

***Agricultural agreement is not signed AND notarized**

3. Henry County will approve site and contact you with pipe size within 7-10 business days.

Size _____in. _____ft. long

4. Purchase and get pipe on site. (Pipe must be NEW, metal or concrete and at least 15in x 30ft)

You may use any pipe vendor you choose. Listed are just a few in our area that will deliver.

Vendor	Phone	Notes
Empire Pipe and Supply	(334) 500-5142	
Skipper Trucking	(334) 333-3473	
Southern Pipe and Supply	(334) 791-2559	

5. Contact the Road Department once pipe has been delivered.

Date Delivered _____

6. Your permit will be filled and your install will be added to our schedule.

Henry County Road Department

1023 County Road 53 - Abbeville AL 36310 Phone: (334) 585-2735 or (334) 585-2955
EMAIL: workorders@henrycountyal.net WEBSITE: henrycountyal.com

Driveway Access Application

First Name **Last Name**

Email: Phone Number

County Road Name of Proposed New Driveway Access: _____

Address (if applicable) _____

PARCEL # 37- ___ ___ - ___ ___ - ___ ___ - ___ - ___ ___ ___ - ___ ___ ___ . ___ ___ ___

Check your property tax documents,or visit **AlabamaGIS.com**, select **Henry County**, and search by your name to locate parcel number.

Access Needed:	☐ New	☐ Extend existing pipe:	☐ 10 feet	☐ 20 feet	☐ 30 feet
Number of access points needed:	☐ Single access	☐ Multiple access points needed #_____			☐ Circle
Access Use:	☐ Residential	☐ Recreational	☐ Agricultural	☐ Commercial	☐ Industrial

Purpose Use (if not residential): _____

Examples: Retail Store, Auto Shop, Saw Mill, Semi Parking, Hay Field, Barns, Chicken Houses, Forestry, Hunting, RV's/Camping, ATV use.

Per Henry County's Policy used and plastic pipes of any kind are not permitted.

Policy requires 24 feet for a driveway access. Concrete pipes are sold in 8 foot sections. Local venders sell 30 feet metal pipes.

Check the box next to your desired pipe type	Circle your desired pipe length					
☐ Aluminized Corrugated Metal	30	40	50	60		feet
☐ Reinforced Concrete	24	32	40	48	56	feet

Check box next to your desired driveway material covering. **Rock is highly suggested for erosion but not required.**

☐ Dirt ☐ Rock ☐ Asphalt ☐ Concrete

I, the undersigned, certify that I am the owner of disclosed property parcel and will comply with all conditions, restrictions and regulations of the driveway pipe policy set by the Henry County Commission. I hereby assume all liability and hold harmless Henry County from any and all claims for damage arising from the driveway installation to be done herein.

Please check each box below to confirm that you understand and agree to comply with each statement.

- ☐ Applications missing parcel number, owner or witness signatures will not be processed.
- ☐ Proposed Access has been clearly marked at center with flagging ribbon.
- ☐ Permits are filed after site approval, sizing and citizen has notified HCRD of chosen contractor.
- ☐ Work done without a permit or by an unauthorized contractor will be subject to possible fines or removal.
- ☐ It is the responsibility of the permit holder to notify HCRD when pipe is ready for final inspection.

Property Owner	Witness
Sign	Sign
Print Date	Print Date

Any work not inspected and approved prior to the permit expiration date (120 days after filing) shall be considered void. A new application must be submitted, and a new permit must be issued before work may proceed.

AGREEMENT AND EASEMENT FOR INSTALLATION OF DRIVEWAY PIPE UNDER AGRICULTURAL AND FORESTRY USE ONLY

THE STATE OF ALABAMA THE COUNTY OF HENRY

Whereas the Henry County Road and Bridge Department will install driveway pipes (**driveway pipe supplied by owner**) at no charge for an owner of real property whose sole and exclusive use of said real property is agricultural and/or forestry related. **The owner of said real estate hereby agrees that the real property will not be used in any manner for commercial use of residential purpose, including but not limited to, the installation of any permanent or temporary structure, vehicle, camper, or any other devices used for overnight used for overnight human habitation in any form or fashion for a period of two (2) years from the date of the pipe installation. If any type of commercial use or residential purpose, including but not limited to the installation of any installation of any permanent or temporary structure, vehicle, camper or any device used for overnight human habitation is placed on the subject property during the above reference two (2) year period, the property owner shall either pay for all labor, equipment, materials incurred in the installation of the pipe, or the County shall remove said pipe. In the event the real estate is sold to a third party during the above reference two (2) year period, the property owner shall either reimburse for all labor, equipment, materials incurred in the installation of the pipe, or the County shall remove said pipe.** In the event the Owner desires the pipe to be removed, the Owner shall reimburse the County for all labor, equipment, and materials arising out of the removal of said pipe. The owner shall provide payment in full for the amount owed within fourteen (14) calendar days of the delivery of the invoice. In the event payment is not received within the above-mentioned time, the County shall have the right to remove said pipe. The costs and expenses of installing/removing said pipe shall result in a material/mechanic lien against said property. This agreement shall run with the land and shall be binding upon any heirs, successors and assigns of the property for a period of two (2) years from the date of installation of said pipe.

Owner hereby gives the Henry County Road and Bridge Department permission to enter on to said property to install and/or remove the driveway pipe.

PARCEL # 37-___ ___-___ ___-___ ___-___ ___ ___-___ ___ ___.___ ___ ___

This the _____ day of _____, _____ Copy of Deed Attached: ☐

_____ _____

Printed Name of Owner Sinaure of Owner

Sworn to and subscribed to this the _____ day of _____, _____

STATE OF _____

COUNTY OF _____

_____

Notary Public Signature My Commission Expires:

Cost of Project Incurred by County: _____ (See attached Work Order)

_____ _____ _____

Date of Installation Signed on behalf of the County Print Name