

Henry County Road Department

1023 County Road 53 Abbeville, AL 36310

Phone: (334) 585-2955 Fax: (334) 585-2413

Email: workorders@henrycountyal.net

Monday - Thursday 6:00am - 4:30pm

Agricultural Driveway Instruction Sheet

Keep For Your Records

1. FLAG SITE

2. Complete application, notarize agriculture agreement and return (3 pages) to the Henry County Road Department.

*The Henry County Road Department does have notary services available at our office, at no charge to you, for this process. Please call the office to verify availability of notaries before stopping by.

APPLICATIONS WILL NOT BE PROCESSED IF MISSING ANY OF THE FOLLOWING:

*Site has not been marked AND box is not checked on application

*Application is not signed AND has not been witnessed

*Applications missing parcel number

*Agricultural agreement is not received with application

*Agricultural agreement is not signed AND notarized

3. Henry County will approve site and contact you with pipe size within 7-10 business days.

Size _____ in. _____ ft. long

4. Purchase and get pipe on site. (Pipe must be NEW, metal or concrete and at least 15in x 30ft)

You may use any pipe vendor you choose. Listed are just a few in our area that will deliver.

Vendor	Phone	Notes
Empire Pipe and Supply	(334) 500-5142	
Skipper Trucking	(334) 333-3473	
Southern Pipe and Supply	(334) 791-2559	

5. Contact the Road Department once pipe has been delivered.

Date Delivered _____

6. Your permit will be filled and your install will be added to our schedule.

HENRY COUNTY ROAD DEPARTMENT

1023 County Road 53 - Abbeville AL 36310

Phone: (334) 585-2735 Fax: (334) 585-2413

EMAIL: workorders@hernycountyal.net WEBSITE: henrycountyal.com

Driveway Access Application

Property Owner Information

First Name

Last Name

Current Address

City

State

Zip Code

Email:

Phone Number

Driveway Access Property Information

Proposed Address for New Driveway Access:

☐ Same address above

☐ No

If no, please list County Road:

PARCEL # 37- _____

Use alabamagis.com, choose Henry County, and search by your name to pull if needed.

*** Road Department Use Only ***

Site Approved: ☐ Yes

☐ No

Access Required:

☐ Culvert Pipe

☐ Dry Ramp

Work Order #

Date:

Diameter/Inches

Signature:

Inspector #

Long/Feet

Special Instruction:

Gauge based on Diameter

15" - 30" ☐ 16 Gauge

36" - 48" ☐ 14 Gauge

54" - 72" ☐ 12 Gauge

84" and above ☐ 10 Gauge

Please continue to Page 2 to complete application

Driveway Access Detail Information

Number of access points needed: ☐ Single access ☐ Multiple access points needed # _____

Access Use: ☐ Residential ☐ Recreational ☐ Agricultural ☐ Commercial ☐ Industrial

Purpose (if not residential): _____

Examples: Retail Store, Auto Shop, Saw Mill, Semi Parking, Hay Field, Barns, Chicken Houses, Forestry, Hunting, RV's/Camping, ATV use.

Applicant has marked the location (at center) of the proposed access point with flagging ribbon or other identification markers that can be seen easily from the road before turning in application.

Location has been marked: _____ **Initial**

A dry ramp or culvert pipe maybe required for driveway access. Per Henry County's Policy all culvert pipes will be new. Used and plastic pipes of any kind are not permitted. Policy requires 24 feet for a driveway access. Concrete pipes are sold in 8 foot sections. Local venders sell 30 feet metal pipes.

<u>Check one</u>	<u>Desired pipe type</u>	<u>Circle length requested</u>				
☐	Aluminized Corrugated Metal	30	40	50	60	feet
☐	Reinforced Concrete	24	32	40	48	56 feet

Proposed Driveway Covering, please check one:

☐ Dirt ☐ Rock ☐ Asphalt ☐ Concrete

****Henry County highly recommends to cover all driveway access with rock to help with erosion, but it is not required.****

I, the undersigned, will comply with all conditions, restrictions and regulations of the driveway pipe policy of the Henry County Commission. I hereby assume all liability and hold harmless Henry County from any and all claims for damage arising from the driveway installation to be done herein.

Property Owner

Witness

Sign

Print

Date

Sign

Print

Date

Applications missing parcel number, signatures or initials will not be processed.

Please insure your application is complete.

Please return application to the HCRD in person, by fax, mail or email provided above.

After approval choose a contractor and notify HCRD for permit issuance.

Permits will

be emailed to citizen and contractor for approval to proceed with installation.

AGREEMENT AND EASEMENT FOR INSTALLATION OF DRIVEWAY PIPE UNDER
AGRICULTURAL AND FORESTRY USE ONLY

THE STATE OF ALABAMA

THE COUNTY OF HENRY

Whereas the Henry County Road and Bridge Department will install driveway pipes (driveway pipe supplied by owner) at no charge for an owner of real property whose sole and exclusive use of said real property is agricultural and/or forestry related. **The owner of said real estate hereby agrees that the real property will not be used in any manner for commercial use of residential purpose, including but not limited to, the installation of any permanent or temporary structure, vehicle, camper, or any other devices used for overnight used for overnight human habitation in any form or fashion for a period of two (2) years from the date of the pipe installation. If any type of commercial use or residential purpose, including but not limited to the installation of any installation of any permanent or temporary structure, vehicle, camper or any device used for overnight human habitation is placed on the subject property during the above reference two (2) year period, the property owner shall either pay for all labor, equipment, materials incurred in the installation of the pipe, or the County shall remove said pipe. In the event the real estate is sold to a third party during the above reference two (2) year period, the property owner shall either reimburse for all labor, equipment, materials incurred in the installation of the pipe, or the County shall remove said pipe.** In the event the Owner desires the pipe to be removed, the Owner shall reimburse the County for all labor, equipment, and materials arising out of the removal of said pipe. The owner shall provide payment in full for the amount owed within fourteen (14) calendar days of the delivery of the invoice. In the event payment is not received within the above-mentioned time, the County shall have the right to remove said pipe. The costs and expenses of installing/removing said pipe shall result in a material/mechanic lien against said property. This agreement shall run with the land and shall be binding upon any heirs, successors and assigns of the property for a period of two (2) years from the date of installation of said pipe.

Owner hereby gives the Henry County Road and Bridge Department permission to enter on to said property to install and/or remove the driveway pipe.

PARCEL # 37- _____ - _____ - _____ - _____ - _____ . _____

This the _____ day of _____, _____

Copy of Deed Attached: ☐

Printed Name of Owner

Signature of Owner

Sworn to and subscribed to this the _____ day of _____, _____

STATE OF _____

COUNTY OF _____

Notary Public Signature

My Commission Expires:

Cost of Project Incurred by County: _____ (See attached Work Order)

Date of Installation

Signed on behalf of the County

Print Name